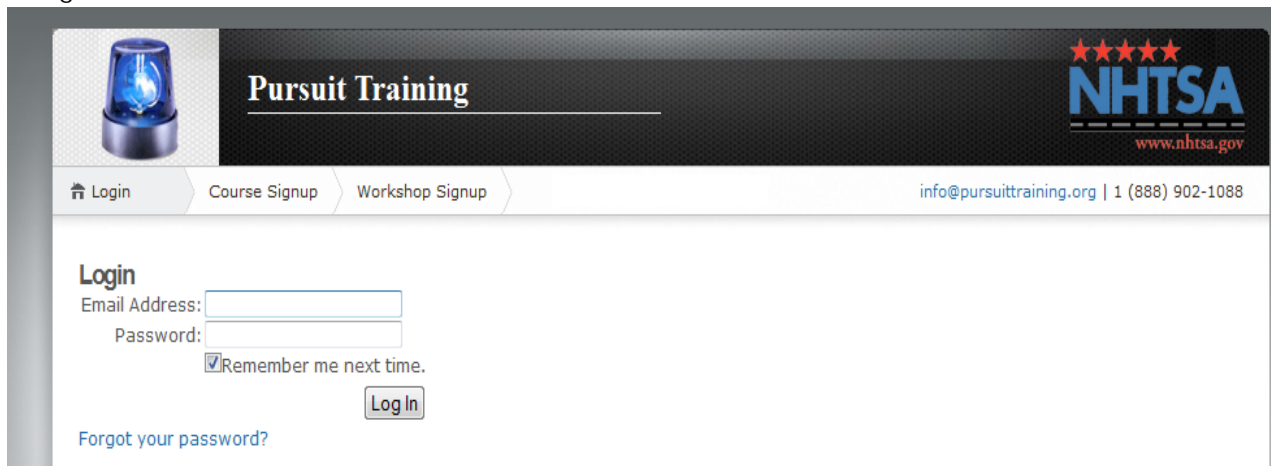


Pursuit Policy Workshops

Database Procedures

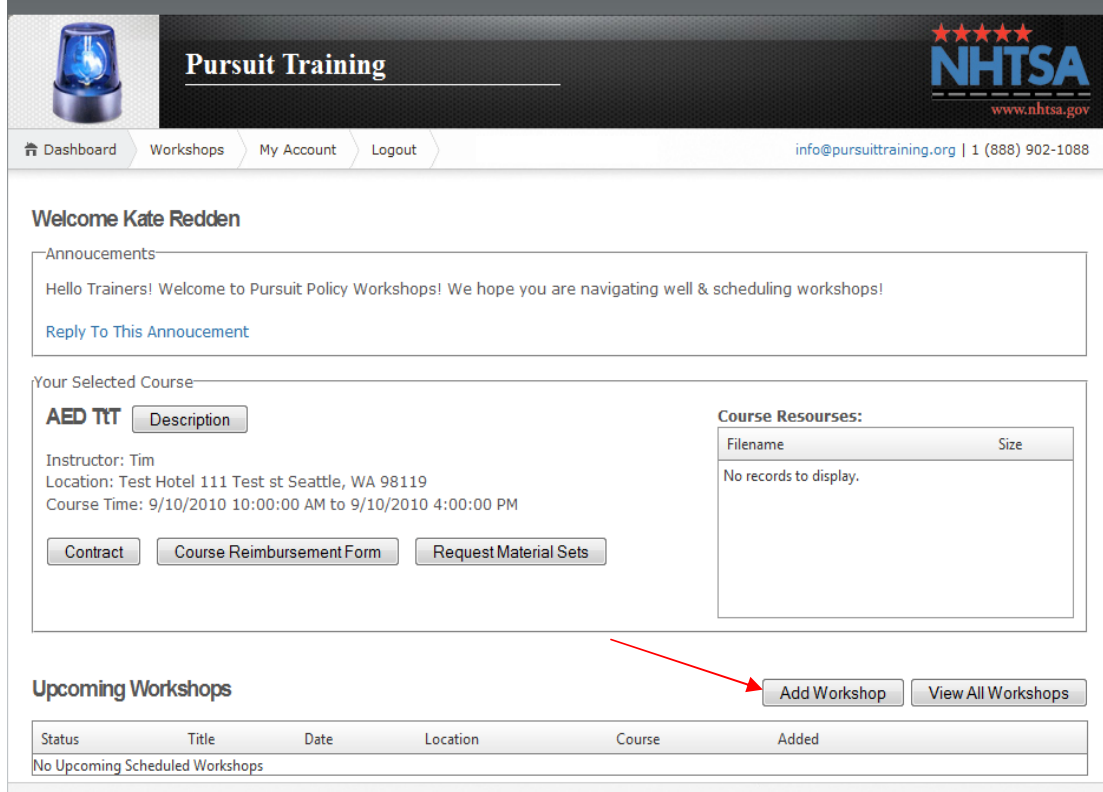
Add a Workshop

>Login




The screenshot shows the login page of the Pursuit Training website. The header features a blue emergency light icon, the text "Pursuit Training", and the NHTSA logo with five stars and the website URL "www.nhtsa.gov". Below the header is a navigation bar with "Login", "Course Signup", and "Workshop Signup" buttons. The contact information "info@pursuittraining.org | 1 (888) 902-1088" is displayed on the right. The main content area contains a "Login" section with input fields for "Email Address:" and "Password:", a "Remember me next time." checkbox, and a "Log In" button. A link for "Forgot your password?" is located below the login form.

>Add Workshop




The screenshot shows the "Add Workshop" page of the Pursuit Training website. The header and navigation bar are identical to the login page. The main content area is personalized for user "Kate Redden" and includes a "Welcome" message and an announcement. Below the announcement, the "Your Selected Course" section displays details for "AED TTT", including the instructor "Tim", location "Test Hotel 111 Test st Seattle, WA 98119", and course time "9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM". There are buttons for "Contract", "Course Reimbursement Form", and "Request Material Sets". A "Course Resources" table is empty, showing "No records to display." At the bottom, the "Upcoming Workshops" section features an "Add Workshop" button, which is highlighted by a red arrow, and a "View All Workshops" button. Below these buttons is a table with columns for Status, Title, Date, Location, Course, and Added, which currently shows "No Upcoming Scheduled Workshops".

>Enter required information & save



Pursuit Training



www.nhtsa.gov

Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Workshop

Workshop Information

Workshop Title * Start Time * End Time * Max Workshop Size *

Cancelled? Yes Agency-Only Workshop Yes Is this workshop more than 150 miles from your home? * Yes No

Description

Related Course
AED TTT

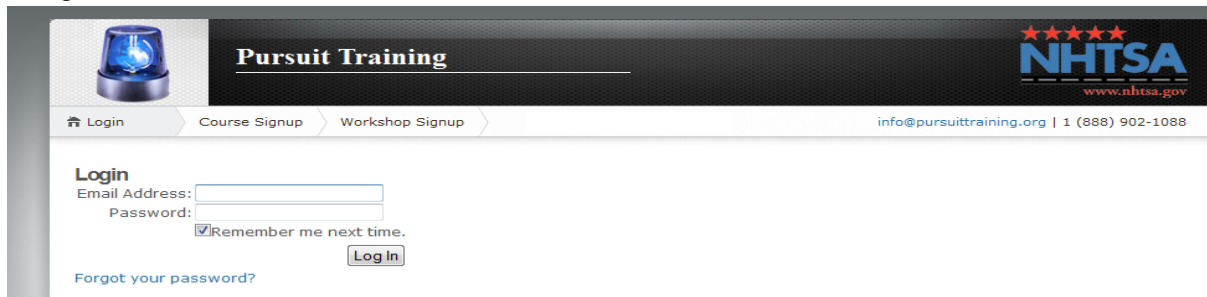
Location Information


Location * Address *

City * State * Zip *

Cancelling a Workshop

>Login



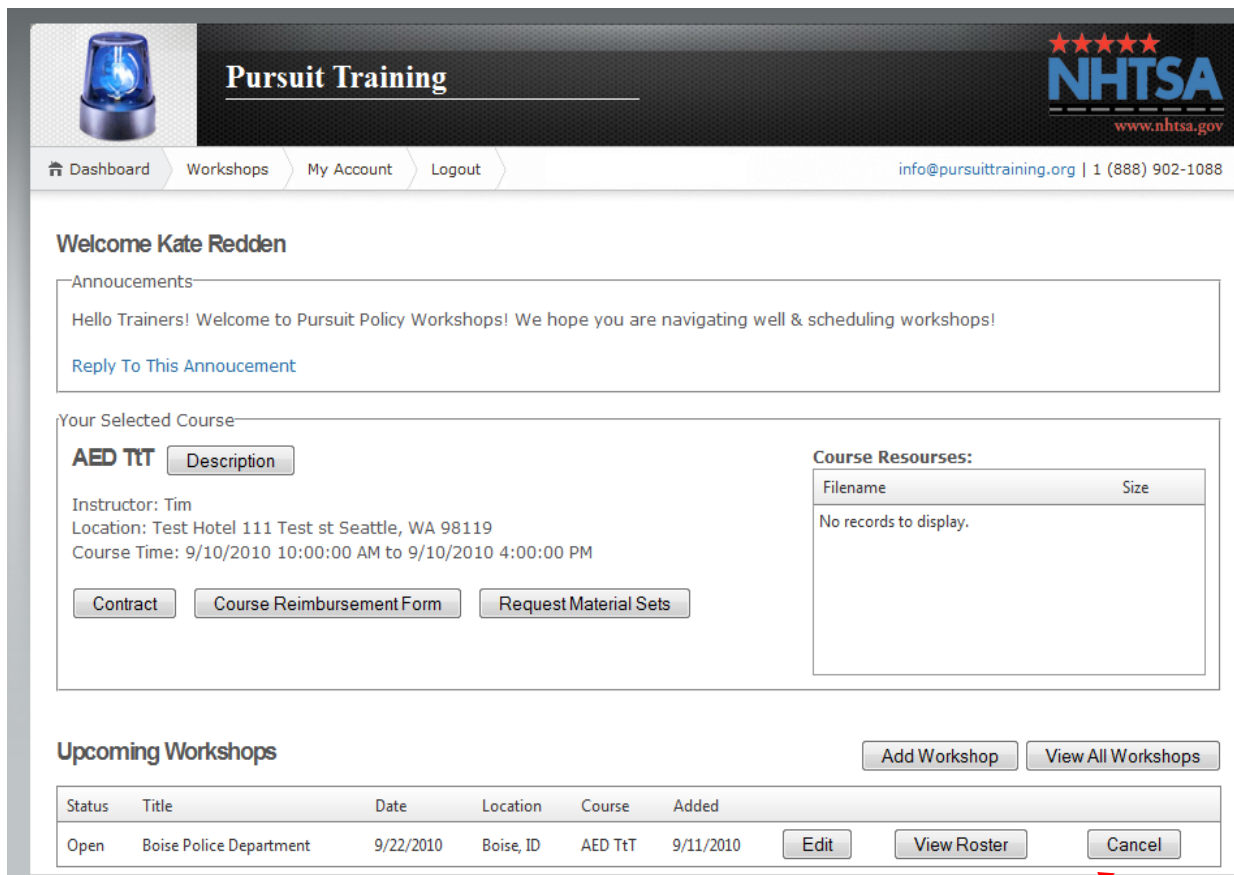
Pursuit Training 


Home Login Course Signup Workshop Signup info@pursuittraining.org | 1 (888) 902-1088

Login
Email Address:
Password: Remember me next time.

[Forgot your password?](#)

>Cancel



Pursuit Training 

Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Welcome Kate Redden

Announcements
Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!
[Reply To This Announcement](#)

Your Selected Course
AED TtT
Instructor: Tim
Location: Test Hotel 111 Test st Seattle, WA 98119
Course Time: 9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM

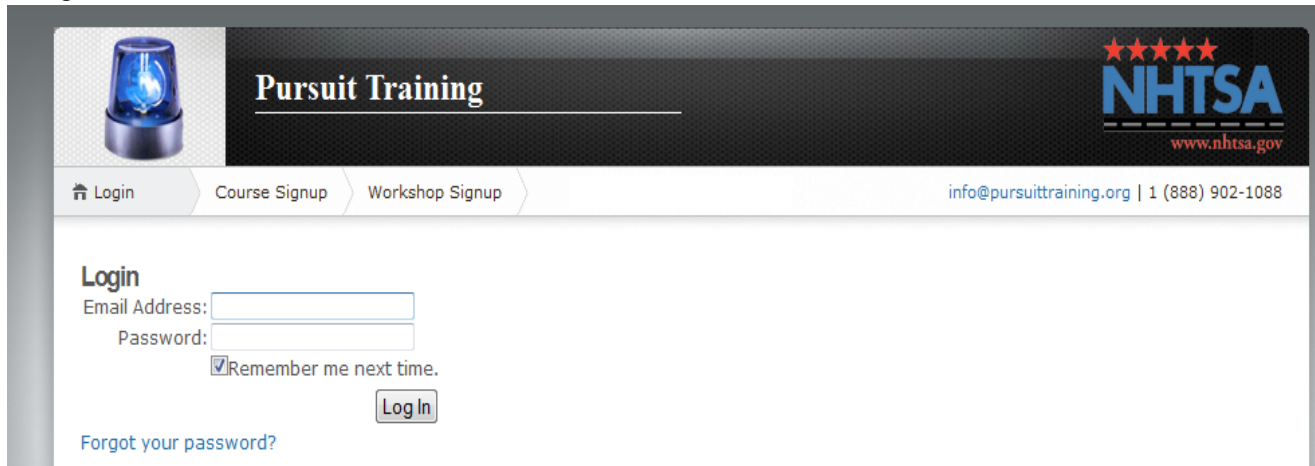
Course Resources:
Filename Size
No records to display.

Upcoming Workshops

| Status | Title | Date | Location | Course | Added | | | |
|--------|-------------------------|-----------|-----------|---------|-----------|-------------------------------------|--|---------------------------------------|
| Open | Boise Police Department | 9/22/2010 | Boise, ID | AED TtT | 9/11/2010 | <input type="button" value="Edit"/> | <input type="button" value="View Roster"/> | <input type="button" value="Cancel"/> |

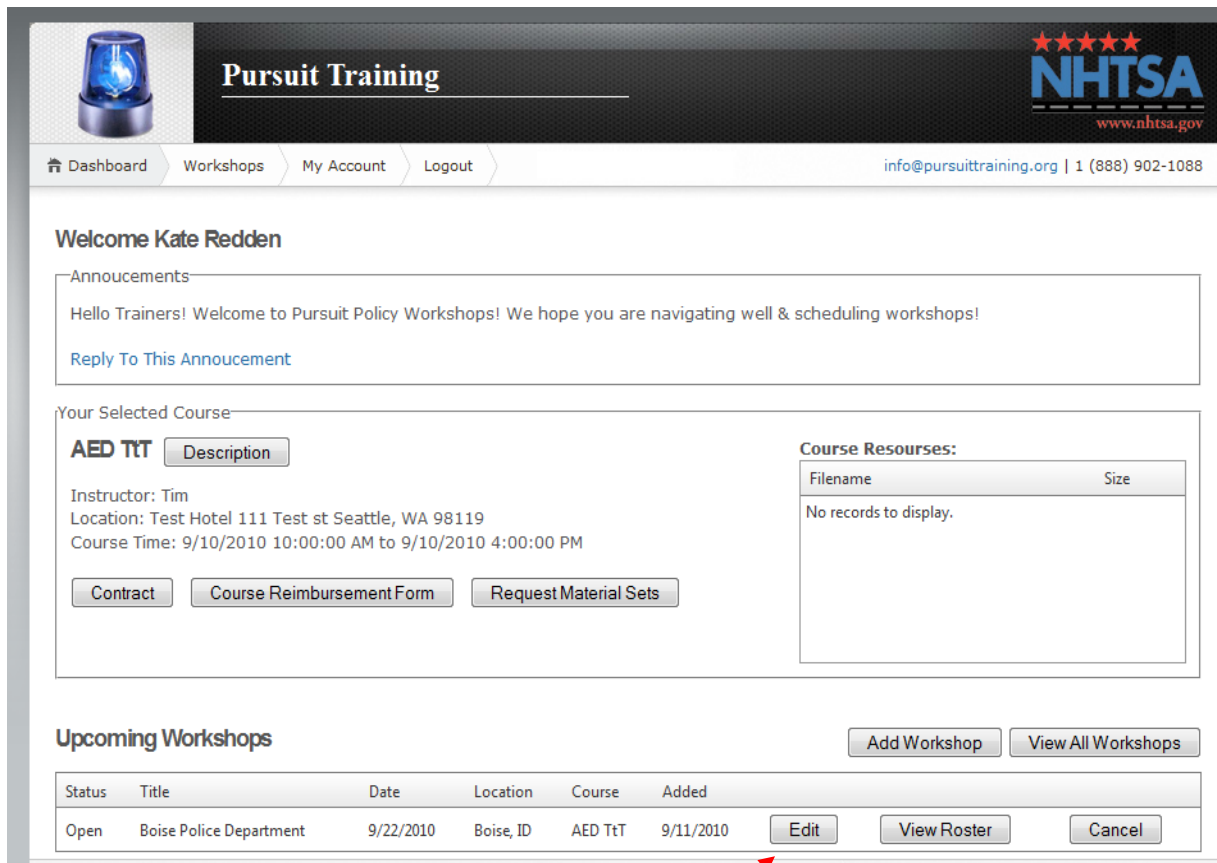
Editing a workshop

>Login



The screenshot shows the top navigation bar of the Pursuit Training website. On the left is a blue emergency light icon. The title "Pursuit Training" is centered. On the right is the NHTSA logo with five stars and the website URL "www.nhtsa.gov". Below the navigation bar are three tabs: "Login", "Course Signup", and "Workshop Signup". The "Login" tab is active. To the right of the tabs is the contact information "info@pursuittraining.org | 1 (888) 902-1088". The main content area has a "Login" heading, followed by "Email Address:" and "Password:" input fields. There is a checked checkbox for "Remember me next time." and a "Log In" button. A link "Forgot your password?" is located below the login form.

>Edit




The screenshot shows the user dashboard for "Kate Redden". The top navigation bar includes "Dashboard", "Workshops", "My Account", and "Logout". The contact information "info@pursuittraining.org | 1 (888) 902-1088" is on the right. The main content area starts with a "Welcome Kate Redden" message. Below this is an "Announcements" section with a message: "Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!" and a link "Reply To This Announcement". The "Your Selected Course" section displays "AED T1T" with a "Description" button. It lists the instructor as "Tim", the location as "Test Hotel 111 Test st Seattle, WA 98119", and the course time as "9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM". There are three buttons: "Contract", "Course Reimbursement Form", and "Request Material Sets". The "Course Resources" section shows a table with columns "Filename" and "Size", and the message "No records to display.". The "Upcoming Workshops" section has "Add Workshop" and "View All Workshops" buttons. Below is a table with columns "Status", "Title", "Date", "Location", "Course", and "Added". The table contains one row: "Open", "Boise Police Department", "9/22/2010", "Boise, ID", "AED T1T", "9/11/2010". There are "Edit", "View Roster", and "Cancel" buttons for this row. A red arrow points to the "Edit" button.

| Status | Title | Date | Location | Course | Added | |
|--------|-------------------------|-----------|-----------|---------|-----------|---|
| Open | Boise Police Department | 9/22/2010 | Boise, ID | AED T1T | 9/11/2010 | Edit View Roster Cancel |

Printing a Roster

>Login


Pursuit Training  www.nhtsa.gov

Home Login Course Signup Workshop Signup info@pursuittraining.org | 1 (888) 902-1088

Login
Email Address:
Password:
 Remember me next time.

[Forgot your password?](#)

>View Roster

Pursuit Training  www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Welcome Kate Redden

Announcements
Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!
[Reply To This Announcement](#)

Your Selected Course
AED TtT
Instructor: Tim
Location: Test Hotel 111 Test st Seattle, WA 98119
Course Time: 9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM


Course Resources:

| Filename | Size |
|------------------------|------|
| No records to display. | |

Upcoming Workshops

| Status | Title | Date | Location | Course | Added | |
|--------|-------------------------|-----------|-----------|---------|-----------|--|
| Open | Boise Police Department | 9/22/2010 | Boise, ID | AED TtT | 9/11/2010 | <input type="button" value="Edit"/> <input type="button" value="View Roster"/> <input type="button" value="Cancel"/> |

>Print

Pursuit Training  www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Boise Police Department Attendees [Print](#) | [Email All](#)

| First Name | Last Name | Email | Primary Phone | Agency Name | Officers Impacted | |
|------------|-----------|------------------------|---------------|-------------------------|-------------------|---|
| Jaime | Smith | info@idahofireline.org | 208-989-4584 | Boise Police Department | 500 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |

Email Attendees

>Login

Pursuit Training
NHTSA
www.nhtsa.gov

Home Login Course Signup Workshop Signup info@pursuittraining.org | 1 (888) 902-1088

Login
Email Address:
Password:
 Remember me next time.

[Forgot your password?](#)

>View Roster

Pursuit Training
NHTSA
www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Welcome Kate Redden

Announcements
Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!
[Reply To This Announcement](#)

Your Selected Course
AED TtT
Instructor: Tim
Location: Test Hotel 111 Test st Seattle, WA 98119
Course Time: 9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM

Course Resources:

| Filename | Size |
|------------------------|------|
| No records to display. | |

Upcoming Workshops

| Status | Title | Date | Location | Course | Added | |
|--------|-------------------------|-----------|-----------|---------|-----------|--|
| Open | Boise Police Department | 9/22/2010 | Boise, ID | AED TtT | 9/11/2010 | <input type="button" value="Edit"/> <input type="button" value="View Roster"/> <input type="button" value="Cancel"/> |

>Email All

Pursuit Training
NHTSA
www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

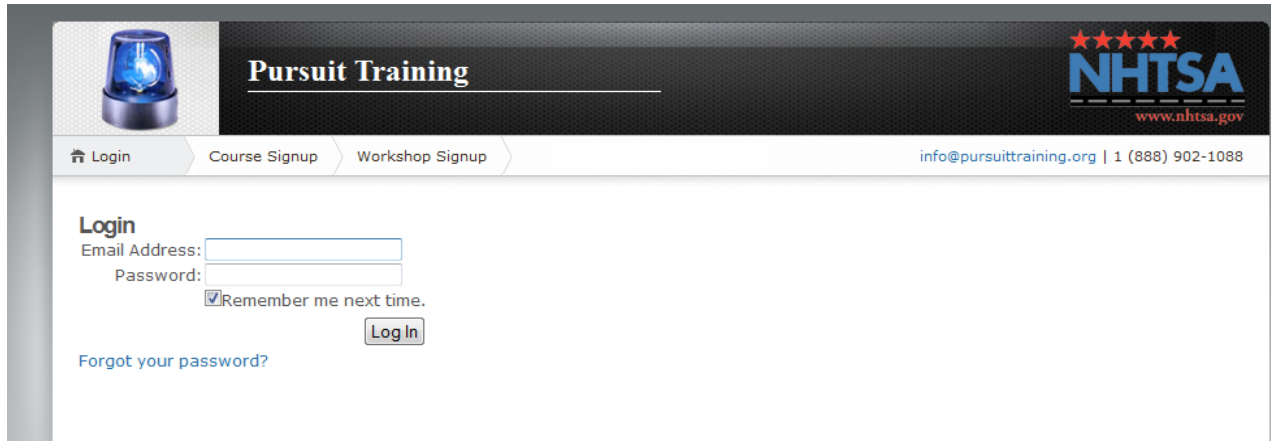
Boise Police Department Attendees

[Print](#) | [Email All](#)

| First Name | Last Name | Email | Primary Phone | Agency Name | Officers Impacted | |
|------------|-----------|------------------------|---------------|-------------------------|-------------------|---|
| Jaime | Smith | info@idahofireline.org | 208-989-4584 | Boise Police Department | 500 | <input type="button" value="Edit"/> <input type="button" value="Delete"/> |

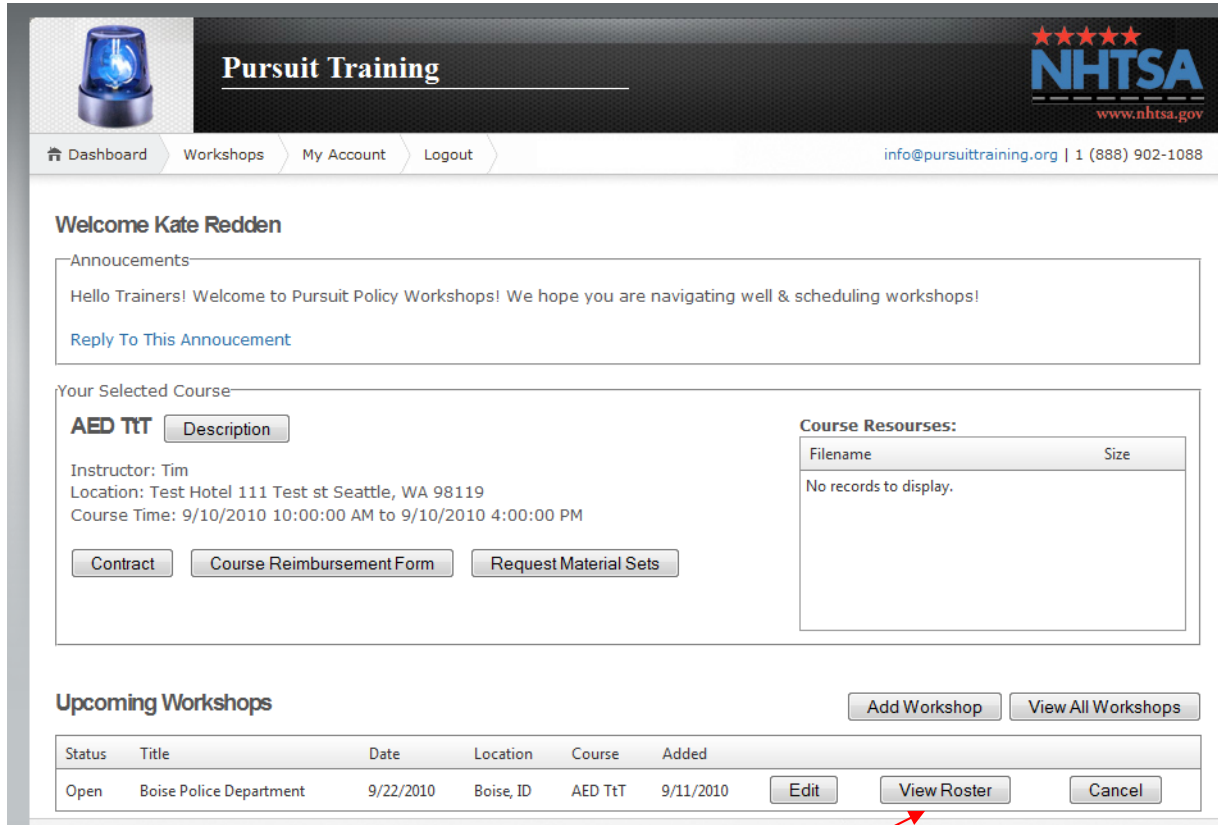
Adding an Attendee

>Login



The login page features a dark header with a blue emergency light icon on the left, the text "Pursuit Training" in the center, and the NHTSA logo with five stars on the right. Below the header is a navigation bar with "Login", "Course Signup", and "Workshop Signup" buttons. The contact information "info@pursuittraining.org | 1 (888) 902-1088" is on the right. The main content area has a "Login" section with input fields for "Email Address:" and "Password:", a checked checkbox for "Remember me next time.", and a "Log In" button. A link for "Forgot your password?" is located below the password field.


>View Roster



The "View Roster" page has a dark header with the same branding as the login page. The navigation bar includes "Dashboard", "Workshops", "My Account", and "Logout". The main content area starts with a "Welcome Kate Redden" message and an "Announcements" section containing a welcome message and a "Reply To This Announcement" link. Below is the "Your Selected Course" section for "AED TtT", showing instructor "Tim", location "Test Hotel 111 Test st Seattle, WA 98119", and course time "9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM". It includes buttons for "Contract", "Course Reimbursement Form", and "Request Material Sets". To the right is a "Course Resources" table with columns "Filename" and "Size", currently showing "No records to display.". The "Upcoming Workshops" section features "Add Workshop" and "View All Workshops" buttons above a table with columns: Status, Title, Date, Location, Course, Added, Edit, View Roster, and Cancel. A red arrow points to the "View Roster" button in the table.

| Status | Title | Date | Location | Course | Added | Edit | View Roster | Cancel |
|--------|-------------------------|-----------|-----------|---------|-----------|------|-------------|--------|
| Open | Boise Police Department | 9/22/2010 | Boise, ID | AED TtT | 9/11/2010 | Edit | View Roster | Cancel |

>Add Attendee



Pursuit Training


Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Boise Police Department Attendees

Back Add Attendee ← Print | Email All

| First Name | Last Name | Email | Primary Phone | Agency Name | Officers Impacted | |
|------------|-----------|------------------------|---------------|-------------------------|-------------------|-------------|
| Jaime | Smith | info@idahofireline.org | 208-989-4584 | Boise Police Department | 500 | Edit Delete |

>Fill out information & save



Pursuit Training

Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Workshop Attendee

Back Save Save & Return

Attendee Information

First Name *
Last Name *
Email *

Address *
City *
State *
Postal Code *

Primary Phone
Secondary Phone

Gender
Birthdate

Agency Name
Jurisdiction Type
Officers Impacted

You MUST have approval from your Agency or Organization to attend this Pursuit Policy Workshop:

Yes, I have permission from my Agency/Organization to attend the Pursuit Policy Workshop.

Supervisor Name
Supervisor Rank

Supervisor Phone
Supervisor Email

Back Save Save & Return

Submitting Train-the-Trainer Reimbursement

>Login

Pursuit Training
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www.nhtsa.gov

Home Login Course Signup Workshop Signup info@pursuittraining.org | 1 (888) 902-1088

Login
Email Address:
Password:
 Remember me next time.

[Forgot your password?](#)

>Course Reimbursement Form

Pursuit Training
NHTSA
www.nhtsa.gov

Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Welcome Kate Redden

Announcements
Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!
[Reply To This Announcement](#)

Your Selected Course
AED TTT
Instructor: Tim
Location: Test Hotel 111 Test st Seattle, WA 98119
Course Time: 9/10/2010 10:00:00 AM to 9/10/2010 4:00:00 PM

Course Resources:

| Filename | Size |
|------------------------|------|
| No records to display. | |

>Enter required information & submit report

Pursuit Training
NHTSA
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Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Reimbursement for Expenditures Course: AED TTT
[PDF Instructions](#)

| | | | | | |
|-------------------|----------------------|-------------|------------|--------------|-----------------------|
| 1. Name | Kate Redden | 5. Location | TestHotel | 7. Beginning | 9/10/2010 10:00:00 AM |
| 2. Address | Idaho | 6. Phone | 2083455109 | 8. End | 9/10/2010 4:00:00 PM |
| 3. City/State/Zip | Idaho, ID 89056 | | | | |
| 4. Email | kate@reddengroup.org | | | | |

Add Expense Line

| 9. Date | 10. Description | 11. Instruction | 12. Airfare | 13. Lodging | 14. Meals | 15. Mileage | 16. Printing | 17. Other | 18. Total |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

No Expenses added yet

| | |
|---------------|-------------------------------------|
| 19. Sub Total | <input type="text" value="\$0.00"/> |
| 20. Advances | <input type="text" value="\$0.00"/> |
| 21. Total | <input type="text" value="\$0.00"/> |

Submitting Workshop Reimbursement

>Login

Pursuit Training
NHTSA
www.nhtsa.gov

Home Login Course Signup Workshop Signup info@pursuittraining.org | 1 (888) 902-1088

Login
Email Address:
Password:
 Remember me next time.

[Forgot your password?](#)

>Workshops

Pursuit Training
NHTSA
www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Welcome Kate Redden

Announcements

Hello Trainers! Welcome to Pursuit Policy Workshops! We hope you are navigating well & scheduling workshops!

[Reply To This Announcement](#)

>Expense Report

Pursuit Training
NHTSA
www.nhtsa.gov

Home Dashboard Workshops My Account Logout info@pursuittraining.org | 1 (888) 902-1088

Your Workshops

| Status | Title | Date | Location | Course | Date Created | | | | |
|-----------|-------------------------|-----------|-------------------------|---------|--------------|-------------------------------------|--|---|---------------------------------------|
| Open | Boise Police Department | 9/22/2010 | Boise Police Department | AED TtT | 9/11/2010 | <input type="button" value="Edit"/> | <input type="button" value="View Roster"/> | <input type="button" value="Expense Report"/> | <input type="button" value="Cancel"/> |
| Complete | Parma Police Department | 9/7/2010 | Parma Police Department | AED TtT | 9/11/2010 | <input type="button" value="View"/> | <input type="button" value="View Roster"/> | <input type="button" value="Expense Report"/> | <input type="button" value="Cancel"/> |
| Cancelled | Test | 9/7/2010 | Test | AED TtT | 9/11/2010 | <input type="button" value="View"/> | <input type="button" value="View Roster"/> | <input type="button" value="Expense Report"/> | <input type="button" value="Cancel"/> |

>Enter required information & submit report



Reimbursement for Expenditures Course: AED TTT

[PDF Instructions](#)

| | | |
|-------------------|---|---|
| 1. Name | <input type="text" value="Kate Redden"/> | Period |
| 2. Address | <input type="text" value="Idaho"/> | 5. Location <input type="text" value="TestHotel"/> |
| 3. City/State/Zip | <input type="text" value="Idaho, ID 89056"/> | 7. Beginning <input type="text" value="9/10/2010 10:00:00 AM"/> |
| 4. Email | <input type="text" value="kate@reddengroup.org"/> | 6. Phone <input type="text" value="2083455109"/> |
| | | 8. End <input type="text" value="9/10/2010 4:00:00 PM"/> |

| Add Expense Line | | Refresh | | | | | | | |
|---------------------------------------|----------------------|---------------------------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| 9. Date | 10. Description | 11. Instruction | 12. Airfare | 13. Lodging | 14. Meals | 15. Mileage | 16. Printing | 17. Other | 18. Total |
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |
| 9. Date: | <input type="text"/> | 12. Airfare: | <input type="text"/> | 15. Mileage: | <input type="text"/> | | | | |
| 10. Description: | <input type="text"/> | 13. Lodging: | <input type="text"/> | 16. Printing: | <input type="text"/> | | | | |
| 11. Instruction: | <input type="text"/> | 14. Meals: | <input type="text"/> | 17. Other: | <input type="text"/> | | | | |
| <input type="button" value="Insert"/> | | <input type="button" value="Cancel"/> | | | | | | | |

No Expenses added yet

19. Sub Total
 20. Advances
 21. Total