

Consult the procedures for taped statements and the crime prevention cameras for more detail.

## 8.9 COMMUNICATION SYSTEM

SnoPac is a centralized communication center providing dispatch services to the Everett Police Department. The service is provided through an Interlocal Agreement.

The departmental communications system is essential to the police department's accomplishment of its mission. The effective and rapid delivery of service to the public is the shared goal of all officers.

Effective communication systems are essential to law enforcement. Communications systems are only as effective as the people who operate them are. For this reason it is essential that all employees comply with established SnoPac Radio Procedures Manual.

## 8.10 MOBILE DATA COMPUTERS (MDC)

Employees of the Everett Police Department who have access to Mobile Data Computers or other department computers that have access to CAD/RMS will comply with all policies and procedures governing the proper use of that equipment as described in the Everett Police Department Policy and Procedure Manual, the SNOFAC Radio Procedure manual, and the City of Everett Electronic Communication and Network policies.

Any introduction of unauthorized software programs or other files are strictly prohibited.

Employees are prohibited from the manipulation or alteration of current software running on agency owned mobile, desktop or handheld computers.

The use of CAD/RMS for personal reasons is prohibited.

## 8.11 COMPUTERS

Any unauthorized entry into files or computer programs by employees are grounds for immediate disciplinary action. All employees must comply with the city policy on computer use.

The introduction of outside disks or software into agency owned computers is generally prohibited. Such an introduction could result in a virus infection and as such, any outside software must be inspected and approved by Computer Services, prior to installation. All employees will be trained on and comply with the City of Everett Electronic Communications and Networks Policy.