

Policy 9.23: Planned Operations, Warrant Service, Risk Analysis, and Deconfliction

Planned operations are activities that require deployment of staff and resources at predetermined locations (the planned service of search warrants, arrest warrants, sting operations, undercover operations, strikes, major civic events, etc).

The Everett Police Department requires that for any planned operation, a written operations plan will be completed for the event unless the operation is of such urgency that time constraints prevent it.

Deconfliction is the process of notifying a central monitoring agency of a planned operation so that the monitoring agency can make sure that no other law enforcement operations conflict with the planned operations. All planned operations by the Everett Police Department will report details of the operation to the Western States Intelligence Network Watch Center (1-800-952-5258) (Procedure 3.12)

Any planned operation involving the service of a search warrant or arrest warrant, or any other situation where the incident commander deems it is appropriate, will require that a risk analysis is completed.

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9.19 INFECTIOUS DISEASE CONTROL/EXPOSURE CONTROL

In the performance of their duties, police department personnel may have the potential of being exposed to communicable diseases or blood borne pathogens. The department observes the practice of "Universal Precautions" to prevent contact with blood and other potentially infectious materials. Please see the Infectious Disease Control Procedure for reporting and preventing exposure.

9.20 DRUG NUISANCES – RESPONSE

The Everett Police Department, in an effort to protect residents' use and enjoyment of their property, anticipates and encourages a unified response to drug nuisances. All resources that can be made available to respond to drug nuisances will be utilized, including proactive traffic enforcement of the traffic code with respect to all motorists in established nuisance areas.

9.21 VICE/ DRUGS AND ORGANIZED CRIME INVESTIGATIONS:

Patrol officers will at times take initial reports involving vice, drugs and organized crime complaints. All such reports or allegations of these crimes will be documented in an initial report, forwarded to the appropriate investigative unit for follow up as needed. Those specialized units will follow established protocols for receiving, processing and recording all complaints, per their S.O.P.'s. As with any other crime investigated, these complaints will be investigated to the fullest extent possible.

Members of these investigative units will participate with the R.I.G. (Regional Intelligence Group), to ensure an appropriate exchange of information with outside agencies.

9.22 DIGITAL CAMERAS AND DIGITAL MULTI-MEDIA EVIDENCE:

For the purpose of this policy, the term "image capturing devices" includes, but is not limited to, cameras and cell phones. The term "Digital multi-media evidence" includes audio files, digital photographs, digital video and text message information.

The Everett Police Department will supply all patrol officers and investigators with department issued digital cameras in order to document photographic evidence and process crime scenes. Officers and investigators should only take photographs of items related to the crime they are investigating. Members will not take crime scene, collision scene or investigative photographs with personally owned image capturing devices unless it is in an emergency situation where no department issued camera is available.

All digital multi-media evidence captured by Everett Police Department employees at any crime scene, collision scene, or to further the investigation of any police-related matter:

- 1) Will be handled according to departmental policy and procedure;
- 2) Will remain the property of the Everett Police Department;

POLICY

5.9 RESPONSE TO CRIMES OR DOMESTIC VIOLENCE INCIDENTS THAT INVOLVE EVERETT POLICE DEPARTMENT EMPLOYEES OR OFFICERS FROM OTHER LAW ENFORCEMENT AGENCIES

When criminal conduct or incidents of domestic violence are alleged to have been committed by an Everett Police Department employee or by an employee of any other law enforcement agency if the incident occurs in this jurisdiction, the Department will, within its means and authority, move quickly to protect any victims, arrest suspects, and conduct thorough criminal and administrative investigations. All employees will comply with the procedures outlined in the Everett Police Department Procedure Manual Section 15.08, Response to Crimes or Domestic Violence Incidents that involve Everett Police Department Employees or Officers from other Law Enforcement Agencies.

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9.13 DOMESTIC VIOLENCE LEGISLATION

In 1979 the Washington State Legislature enacted laws that became codified as Chapter 10.99 (Domestic Violence – Official Response). Then in 1984 the Legislature enacted the Domestic Violence Prevention Act (DVPA), which became codified as Chapter 26.50 RCW. These laws emphasize the criminal nature of domestic violence and establish offender accountability and victim safety as priorities for law enforcement response. See specific procedures as outlined in the Departmental Procedure Manuals.

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Chapter 9 Operations

- 9.1 Communication, Coordination & Cooperation
- 9.2 Administrative Reports
- 9.3 Required Reports
- 9.4 Work Schedules
- 9.5 Patrol Area Assignments
- 9.6 On Scene Supervisor
- 9.7 Initial Response Investigations
- 9.8 Field Interviews
- 9.9 Informants
- 9.10 K-9 Patrol Units
- 9.11 24 Hour per Day Coverage
- 9.12 False Alarms
- 9.13 Domestic Violence Protections Act
- 9.14 Open/Unattended Buildings
- 9.15 Death Investigations
- 9.16 Property Impound
- 9.17 Property and Evidence Audits
- 9.18 Building Security
- 9.19 Infectious Disease Control/Exposure Control
- 9.20 Drug Nuisances – Response
- 9.21 Vice/ Drugs and Organized Crime Investigations
- 9.22 Digital Cameras and Digital Multi-Media Evidence
- 9.23 Planned Operations, Warrant Service, Risk Analysis, and Deconfliction
- 9.23-9.25 Identity Theft Victim's File/Password

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POLICY MANUAL TABLE OF CONTENTS

Chapter 9 Operations

- 9.1 Communication, Coordination & Cooperation
- 9.2 Administrative Reports
- 9.3 Required Reports
- 9.4 Work Schedules
- 9.5 Patrol Area Assignments
- 9.6 On Scene Supervisor
- 9.7 Initial Response Investigations
- 9.8 Field Interviews
- 9.9 Informants
- 9.10 K-9 Patrol Units
- 9.11 24 Hour per Day Coverage
- 9.12 False Alarms
- 9.13 Domestic Violence Protections Act
- 9.14 Open/Unattended Buildings
- 9.15 Death Investigations
- 9.16 Property Impound
- 9.17 Property and Evidence Audits
- 9.18 Building Security
- 9.19 Infectious Disease Control/Exposure Control
- 9.20 Drug Nuisances – Response
- 9.21 Vice/ Drugs and Organized Crime Investigations
- 9.22 Digital Cameras and Digital Multi-Media Evidence
- 9.23 Planned Operations, Warrant Service, Risk Analysis, and Deconfliction
- 9.24 Mystate Quick Alert Paging System

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MYSTATE EMERGENCY QUICK ALERT POLICY:

9.24 Mystate Quick Alert System (Group paging/notification):

Due to the nature of police work, it may be necessary to call employees into work in emergency situations or disseminate information to a large group of department employees in a timely fashion. The Everett Police Department utilizes the Mystate USA Quick Alert notification system, which enables the department to initiate a text, voice or e-mail message and simultaneously send this message to any number of pre-identified police department employee home, business or cellular telephone numbers in an emergency situation. The Mystate Quick Alert message system will be used to disseminate important information to all department employees where it is important to get the information to a large group in a timely manner. The Mystate Quick Alert system will also be used to conduct specialty unit callouts.

For instance, a Tactical Unit team callout may be initiated using the Mystate USA Quick Alert feature. The Mystate Quick Alert system is the preferred method for specialty unit callouts for the police department. Any patrol sergeant may authorize and initiate a specialty unit callout using a Mystate Quick Alert. The supervisor requesting the Quick Alert must provide the Records Unit with the exact text of the message he or she is requesting to be sent to the group members. While all Records personnel are trained to initiate a Quick Alert specialty unit notification, they are not authorized to send out a Quick Alert message without approval from a police supervisor. All commissioned department employees, including specialty unit rosters, have been entered into the Mystate database. These groups include the Tactical Unit, Marine/Dive Unit, Special Operations Group, Investigations Units, Police K9's, Honor Guard and Command Staff, to name a few.

The police department is responsible for all costs incurred that result from a Quick Alert message initiated by an employee.

See Everett Police Procedure Section 34 for procedure for initiating a team callout using Mystate Quick Alert.

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IDENTITY THEFT VICTIMS FILE/PASSWORD POLICY

9.25 Identity Theft Victims File/Password

The NCIC Identity Theft File serves as a means for law enforcement to “flag” stolen identities so that imposters can be identified when encountered by law enforcement. A feature of this file allows a victim of Identity Theft to create a password that is entered into NCIC and available to law enforcement when a police officer performs a records check on the victim’s name. If the individual contacted does not have the correct password, then Everett officers may detain that individual for further investigation. Not being able to recite a correct password is not grounds for arrest on its own. If the Identity Theft report was taken by the Everett Police Department and the victim meets the criteria identified in EPD Procedure 3.37, the Everett Police Records Unit will be responsible for making the appropriate entries into NCIC.

See Everett Police Procedure 3.37 Identity Theft/Identity Theft Password Requirements & Procedure, for additional details and the patrol procedure.

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